



Dr.NTR UNIVERSITY OF HEALTH SCIENCES VIJAYAWADA

Guidelines for UGSRS report submission

- 1) The selected **MBBS/BDS/AYUSH/NURSING/PHYSIOTHERAPY/B.Sc MLT / Other Paramedical** students must complete their UGSRS research project and prepare a detailed report in consultation with their Guide.
- 2) Students are advised to prepare both hard and soft copies of their reports for submission.

The report should detail only the **original work** carried out by the students under the supervision of their Guide. The report should not give results of earlier Guide's research/other student's research (MD/MDS/Ph.D. thesis)/or taken from other sources in which student was not involved. In case it is found that details have been copied, the grant will be cancelled and appropriate action will be initiated.

General rules of formatting

Number of pages	Not less than 40 and not more than 60 (including references, questionnaires and other annexures)
Page margins	1" on all sides
Line spacing	Double line
Font	Times New Roman, Size - 12
Page numbering	Footer
References	Vancouver style
Formatting	Proper formatting

3) **Parts of the Research report**

Page 1.	Should contain the title of the research on the top of the page with quotation, name of the candidate, department and institution.
Page2. Certificate	<ol style="list-style-type: none">a) Certificate should contain the followingb) Name of the candidatec) Department where the study was conductedd) Institution where the work was carried oute) Title of researchf) Name and designation of the guideg) Name of the HODh) Certificate that this is an original work done by the candidate.i) The certificate has to be signed by: the candidate, the Guide, and the Principal of the institution.



Page 3- Acknowledgements

Generally, all help and assistance, like guidance, inspiration, moral support etc., can be acknowledged.

Page 4 - Index/table of contents

This should contain the names of sections and page numbers against them.

- a) Introduction
- b) Aims and objectives of the study
- c) Review of literature
- d) Methodology: Materials and Methods
- e) Observations and results
- f) Discussion
- g) Conclusions & Summary
- h) References
- i) Tables
- j) Annexures

4. Introduction:

- a) Give a brief review of current status.
- b) Discuss the motivation for the work
- c) Be specific about what the work is trying to achieve.

This section should contain the following paragraphs.

Para 1. Brief description of the problem/issue taken for study, how important and how common is the disease/problem, how it affects people and morbidity/mortality issues, or health consequences.

Para 2. Epidemiological importance of the subject of study.

Para 3. Why the topic has been chosen. Whether the topic is least explored in that region, or in the state/country, or that the available information published as on date is insufficient to draw conclusions to progress further in management of patients/diagnosis of disease.

Para 4. Justify the infrastructural facilities, materials (patient /samples) and the proposed outcome of your study in all probability.



5. Aims and objectives of the study:

This should be expressed as points. Brief about what you want to do, point by point (including number of patients/samples) and what result do you expect to achieve.

6. Review of literature

This should not be more than 10 pages. The review should be comprehensive and should be confined to the topic of study, and should compulsorily include the most recent articles published in relation to your study. Every effort must be made to collect as much information as possible. A table containing comparison of similar studies done earlier may also be included.

The author cannot put forward his/her own ideas/ suggestions, or use his own derivations in review of literature. The section should contain only the facts of already done research in this area.

7. Methodology

This section may be named as ‘materials and methods’ when it refers to laboratory work, and ‘patients and methods’ when it refers to clinical work. It should contain the sample size, type of study, control group if any, inclusion and exclusion criteria, and every detail of how the work is undertaken. Minute details of standard procedures may be omitted and are given at the end of the book under annexure. Mention ethical issues and methods adopted for statistical analysis.

8. Observations and Results:

The findings of the study should be analyzed and should be arranged in tables, charts and diagrams. The text in this chapter should explain the observations, table wise.

9. Discussion:

- a) Analyze data and relate them to other studies.
- b) Possible explanations for any variation in the results.
- c) Significance of results in terms of hypothesis and their practical implications.
- d) Evaluate strengths and weaknesses of work.



- e) Recommendations for further work.
- f) Avoid using personal pronouns (I, We)

This section should be in 10 pages. The findings of the study should be analyzed along with the already known information about the problem studied. The implications of the observations of the study should be projected. The limitations of the study, and recommendations of areas for further study in future can also be discussed.

The author can use his ideas and derivations based on the findings of his/her study. He/she can also project the difficulties faced by him/her during the course of study, and suggest methods to overcome them.

10. Conclusions & Summary

This section should contain in points the net result of the study.

11. References

The references may be arranged in Vancouver style.

12. Tables:

Tables should be serially numbered, accurately named with reference to the data presented and the statistical analysis (if any) presented at the bottom of the table.

13. Annexures

This section contains: the proforma used for the study, ethical clearance certificate, consent forms used in the study, master chart of all the data, details of the standard procedures used (which are avoided in materials and methods), and certificate of plagiarism detection software any other information which is relevant.

Incomplete reports/reports not in prescribed format will be automatically rejected. Before submitting the report and other enclosures to Dr NTR university of Health Sciences, check the report is complete in all aspects.

Note: Submission of plagiarism certificate is mandatory and the similarity be less than 30%.

Introduction	Why did you do it?
Aims and Objectives	What do you want to achieve?
Review of literature	What have others done?



Methods	How did you do it?
Results	What did you find?
Discussion	What does it mean?
Summary and Conclusions	What do you want to say now?
Tail	The raw material employed in the study